



Where your future begins

**NEBRASKA VOCATIONAL REHABILITATION (VR)
REQUEST FOR PROPOSALS
2023 WORKSITE SKILLS TRAINER
COST STUDY AND TRAINING PROGRAM
Frequently Asked Questions (FAQs)**

Q: Will there be a meeting to answer any questions regarding the RFP prior to the submission date?

A: No meeting will be held prior to the submission date.

Q: What are the goals of this proposal?

A:

- Develop a rate setting methodology for WSST
- Identify standard qualifications for WSST
- Develop a training manual for Nebraska VR to utilize in providing consistent training to worksite skills trainers

Q: Why are you asking for the proposal to include developing a training manual?

A: Most worksite skills trainers are independently employed. A training manual will allow consistent training to all worksite skills trainers.

Q: When attachments are included in proposals are they included in the maximum of 10 pages?

A: Yes, the maximum pages allowed for the proposal cannot exceed the maximum of 10 pages including the cover sheet and budget sheet.

Q: Are Worksite Skills trainers usually employed by an agency?

A: Nebraska VR utilizes worksite skills trainers that are both independently employed and employed by other entities.

Q: How long does it take Nebraska VR to process contract reimbursements?

A: Once Nebraska VR receives all the required documentation as stated in the contract, payment will be submitted in the state accounting system within 30 days. Final processing of payments in the state accounting system is the responsibility of NDE Central Accounting.